



Manager Portal

Virtual Fax



The virtual fax service for Stimulus VoIP is in the manager portal. To access the manager portal, start your web browser and navigate to the following URL:

<https://portal.stimulusvoip.com>

Click on the Fax icon:



The virtual fax screen displays your list of sent and received faxes and allows you to send a fax. Received faxes will be sent to the email address specified in the account or to the physical fax machine.

STIMULUS VoIP Help | Apps | ( )

Home Messages Fax Contacts Answering Rules Time Frames Phones Music on Hold Call History

Fax

Today Fax Number: ( ) - Settings Send Fax

Date	Time	Destination Number	Status	Duration	Pages
4/6/2021	4:02 PM	17025551212	SUCCESS	00:44	1
4/6/2021	3:59 PM	7025551212	Delivered	00:39	1

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To send a fax, click on the **Send Fax** button:

### Send Fax ✕

**Browse**

Acceptable filetypes: .html, .pdf, .doc, .docx, .jpg, .png, .tiff

Caller ID

Phone Number

Add Cover Letter

Subject

Sender Name

Sender Company

Recipient Name

Recipient Company

Note